



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

June 11, 1998

Marcia Allina, Treasurer
New York State Democratic Committee
60 Madison Avenue, Suite 1201
New York, NY 10010

Identification Number: C00143230

Reference: Year End Report (7/1/97-12/31/97)

Dear Ms. Allina:

This letter is to inform you that as of June 10, 1998 the Commission has not received your response to our request for additional information, dated May 20, 1998. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Donald L. Averett on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, which appears to read "John D. Gibson", is written over a horizontal line.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

MAY 20 1998

Marcia Allina, Treasurer
New York State Democratic Committee
60 Madison Avenue, Suite 1201
New York, NY 10010

Identification Number: C00143230

Reference: Year End Report (7/1/97-12/31/97)

Dear Ms. Allina:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your EVENT YEAR-TO-DATE calculations for Administrative/Voter Drive are incorrect. The EVENT YEAR-TO-DATE totals for the Watermill Event, Hobart Lunch, Fall Victory Lunch, Holiday Party and Bridgehampton fundraising events were omitted. EVENT YEAR-TO-DATE totals for administrative and voter drive costs are derived by aggregating all disbursements during the calendar year for the whole Administrative/Voter Drive category. EVENT YEAR-TO-DATE totals for fundraising, direct candidate support, and exempt activities are derived by aggregating all disbursements during the calendar year within a specific event. These should be calculated by adding the latest disbursement for a category or event to the previous EVENT YEAR-TO-DATE total for that category or event. This running EVENT YEAR-TO-DATE total should be disclosed after each disbursement is listed. Please amend your report by providing the correct EVENT YEAR-TO-DATE totals.

-Your report includes computer produced formats of Schedules H4. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald L. Averett", with a stylized, flowing script.

Donald L. Averett
Senior Reports Analyst
Reports Analysis Division

